

## **POLICY STATEMENT**

**TITLE OF POLICY:**

**Homework**

**SCOPE :**

**Whole School**

**RELATIONSHIP TO SCHOOL'S MISSION/VISION/AIMS:**

“We aim to build a caring atmosphere of learning and respect which promotes self-confidence and achievement through education and a sense of belonging for all”  
**That all students will have access to appropriate levels of education thereby allowing for achievement. The purpose of homework is to reinforce this learning.**

**RATIONALE :**

**We believe homework to be a valuable tool in the teaching and learning process. It can extend the learning from the classroom situation to the individual. Consistent approaches to homework may help reduce the time lost to individual teachers in the setting and collection of homework.**

**GOALS/OBJECTIVES (in precise terms, what is the policy intended to achieve?)**

**To ensure consistency of approach to the setting of homework.**

**That homework be appropriate to both the students and the subject content.**

**That a common approach to recording be devised**

**To create a framework for the gathering of data in relation to the effectiveness and efficiency of homework.**

**To allow students the opportunity to organise and take responsibility for their own work and time**

**To enhance the academic achievements of students**

**To encourage parents' involvement in their child's school work**

**POLICY CONTENT (the provisions of the policy, indicating the school's approach to this policy-area):**

- **Homework should be given during each lesson where appropriate.**
- **Students should record given homework and due dates in their diaries.**
- **The teachers should record given homework and due dates in their own diary.**
- **Homework should be completed to a satisfactory level and submitted on the due date.**
- **A student who is absent from class but not from school [e.g. on extra-curricular activity] is not exempt from homework.**
- **A record of collected homeworks should be kept in the teacher's diary.**
- **Students who fail to submit homework shall have it recorded in their student's diary.**
- **A pattern of 'No Homework' will result in the appropriate action being taken at the subject teacher's discretion.**

**ROLES AND RESPONSIBILITIES (what are the responsibilities of the various parties in the school community in the development, implementation and evaluation of this policy?):**

- **Advisory Sub-Committee: To oversee and ratify the policy.**
- **Management & Year Heads: To shore up these structures and monitor the overall impact of the policy.**

- **Subject Teachers:**
  - A. To implement and review procedures.
  - B. To keep records.
  - C. To evaluate the effectiveness of the procedures.
  - D. To monitor the appropriateness of the Teaching and Learning.
- **Class Teachers:**
  - A. To monitor individual students' diaries.
  - B. To liaise with Year Head, Subject Teachers and LS staff.
  - C. To provide support to Subject Teachers and students.
- **Students:**
  - A. To make a fair attempt to engage with the homework.
  - B. To adhere to the conventions laid down.
- **Parents: To support the students and the teachers.**
- **Subject Departments:**
  - A. To agree appropriate conventions.
  - B. To monitor and evaluate the effectiveness of these.

**SUCCESS CRITERIA (what indicators will be used to gauge the effectiveness of the policy?)**

**Subject Teachers: Something on Teaching and learning?**

- An increase in homework done.
- Lessening of disciplinary actions.
- To see improvement in quality and quantity of homework

**Students:**

- See the value of and so participate more in homework given
- See homework as an extension of classroom learning

**Parents: regularly monitor student homework activities**

**MONITORING PROCEDURES (who will do what when to see how the policy is working?)**

**Subject Teachers:**

- **On going review the effectiveness of the procedures in their subjects with their students.**
- **Checks on the number of ‘no homework’ given.**

**Class teachers:**

- **Form an impression of the increase/decrease number of notes in diaries regarding homework**
- **Checks on individual comments in diaries**

**Subject Departments: Regular review its effectiveness at meetings.**

**Year Heads: Take notice of the number of ‘Referrals’ regarding homework.**

**Students: check on their own progress.**

**REVIEW PROCEDURES (who will do what when to evaluate the effectiveness of the policy and to ascertain what changes, if any, are necessary?):**

**Each subject area to review at the end of this academic year the effectiveness of this procedure for their subject. This can be both qualitative and quantitative.**

**Subject Teachers/departments: review at regular meetings.**

**Class Teachers/Year Heads; Regular review – yearly?**

**Students & Parents: canvassed on the effectiveness of the policy**

**TIMEFRAME (when will the completed policy be circulated, when will it come into force, when the policy be subject to review?)**

**Operational from September 08.**

**Full review in May 09.**

